# European Christian Mission (International) Unaudited Financial Statements Year ended 31 December 2015

**Charity Number 1064037** 

**Company Number 3341959** 

# Year ended 31 December 2015

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# **Report of the Trustees** Year ended 31 December 2015

The Trustees (directors) have pleasure in presenting their report, together with the financial statements for the year ended 31 December 2015.

#### Legal and administrative matters

European Christian Mission International is a "Company Limited by Guarantee having no Share Capital", company no: 3341959, registered with the Charity Commission, charity no: 1064037, and is governed by the provisions contained within the Memorandum and Articles of Association.

#### **Trustees and Directors**

Timothy Lewis

President and Chairman of the Board

David Allen

Guido Braschi

Vice President

Akos Bukovszky Dennis Burkholder

Stephen Hingston

Treasurer

Anne Hudson Darrell Jackson Claudia Nijhof Alan Taylor

All Trustees are members of the charitable company and stand as guarantors of the charitable company in the sum of £1 each.

Under the Memorandum and Articles of Association adopted on 26 April 2006, the number of Trustees must be at least five and not more than twelve. Trustees are elected by the members of the charitable company in General Assembly every two years and serve for a period of up to four years. Details of the qualifications for nomination as a Trustee are circulated to the members of the Mission and nominations requested 6 months before the date of the next General Assembly. After election, new Trustees are introduced to "The Good Trustee Guide" and briefed on the operations of the Mission by the International Director.

#### The registered office is:

European Christian Mission (International) City Works Alfred Street Gloucester GL1 4DF

#### The solicitors are:

Anthony Collins LLP Solicitors 134 Edmund Street Birmingham **B3 2ES** 

#### The principal bankers are:

Barclays Bank plc 6<sup>th</sup> Floor, 4 Piccadilly Place Whitworth Street Manchester M1 3BN

#### The independent examiner is:

Neil Kingston FCA **Burton Sweet Chartered Accountants** Pembroke House 15 Pembroke Road Clifton Bristol BS8 3BA

# Report of the Trustees Year ended 31 December 2015

#### Objects

The charity's object is the advancement of the Christian faith in Europe and elsewhere by means of:

- the evangelism of the peoples of Europe, irrespective of background, creed, nationality and current place of residence;
- the encouragement and strengthening of evangelical churches throughout Europe;
- · the establishment of evangelical churches; and
- the demonstration of the Gospel of Jesus Christ through the relief of poverty and sickness.

#### Purpose and vision

#### Purpose Statement

Our purpose is to glorify God by the planting and developing of reproducing churches which evangelise and disciple the peoples of Europe.

#### Vision Statement

Our vision is to see the peoples of Europe transformed in the name of Jesus Christ.

These statements are set out in the document 'The Way Ahead – 2010 to 2015' which was issued to every member of the mission during 2011.

#### Organisation

The company adopted a new Constitution on 26 April 2006 and amended its Memorandum and Articles of Association accordingly.

#### Membership

Under this Constitution, membership of the Company was defined on an individual basis as follows:

- Every Field Missionary (including both husband & wife for couples)
- Every Member of Sending Section Staff so designated by their Director
- Every Member of International Staff
- Every Trustee and every nominee for the role of Trustee of ECM International
- Every Sending Section Council Member
- One Representative of each Partner Agency with whom we have a signed agreement
- Representatives of sending Churches selected by each Sending Section
- · Representatives of selected Churches planted by ECM
- Members who do not fall into the above categories but who have exceptionally been appointed by the Trustees in accordance with Article 3 of the Memorandum and Articles of the Mission

In all of these categories, individuals must complete an application in a form approved by the Trustees and have signed the ECM International Statement of Faith in order to qualify for membership.

# Report of the Trustees Year ended 31 December 2015

#### **National ECM Bodies**

Under the Constitution, national representations of ECM are required to sign a Covenant agreeing with the Principles and Practices, Purpose and Strategy of ECM International in order to use the name and logo of the Mission. The following National representations of ECM International have signed such a Covenant: MCE Iberoamérica (formerly MCE Agencia Misionera), ECM Albania, ECM Australia, ECM Austria, ECM Bosnia, ECM Britain, ECM Croatia, ECM France, MCE France, ECM Ireland, ECM Italy, ECM Netherlands, ECM Poland, ECM Republic of Ireland, ECM Serbia, MCE Spain, ECM Sweden, ECMI - USA, ECM Kosova, ECM Romania, MCE Portugal.

MCE Brazil continues to be supported through visits by ECM personnel from Europe.

#### **Partnerships**

ECM International works in partnership with other missions and agencies for the provision of resources, personnel and finance. Our major partner in the provision of personnel continues to be Deutsche Missionsgemeinschaft (DMG) from Germany. We also partner with a number of national associations for our church planting ministries in Europe. Formal Partnership Agreements have been signed with France Mission, FIEIDE (Spain), Bund Evangelikaler Gemeinden Österreich (Austria), Belgian Evangelical Mission, the Uniting Church of Sweden and the Baptist Union of Hungary.

#### **Governing Body**

The governing body of ECM International is the Board of Trustees which is elected by the members of the charitable company meeting in General Assembly.

#### Trustees' meetings

The trustees normally meet quarterly, six monthly face to face in London, six monthly by skype call. The trustees delegate detailed financial matters to the Finance and Audit Committee, which meets three times in a year.

The trustees have recognised their responsibility for the management of risk, have identified risk factors, measured their potential impact on the organisation, and taken the necessary steps to manage these risks.

#### **Public benefit**

The board is aware of the provisions of the Charities Act 2006 concerning public benefit, the guidance published by the Charity Commission on this subject and the obligation to report on ways in which they believe ECM International meets the public benefit requirement established by the Act. Fuller details of ECM International's objectives and the activities undertaken in support of those objectives will be found in other sections of this report. The board believe that the charity's church planting and associated activities benefit society by expressing God's concern for the spiritual and physical needs of all people. Our activities provide a means by which people of any faith, or none, can gain an awareness of Christian belief and lifestyle and can gain support and assistance with difficulties or pressures they may be facing in everyday life whether that be spiritual needs, health issues, educational requirements, family issues or personal problems. Our church-related activities bring us into contact with the people in and around the communities where we are located and we provide guidance, assistance and comfort to all people irrespective of their social, economic, ethnic or religious background.

# Report of the Trustees Year ended 31 December 2015

#### Strategic priorities

Church-planting remained the principal activity of the Mission in 2015. Resourcing remains a major priority and initiatives continue to be pursued by the Resource Development Team (representatives of National Sending Sections) and the Field Ministries team in accordance with the Way Ahead document, published in 2011 and setting out plans for the development of the mission's ministries up to the end of 2015.

The Visioning Process begun in 2014 is drawing to a conclusion. Each National Section, each field, and those involved in broader ECM International responsibilities have been engaged in evaluating their partnerships, in exploring the challenges and opportunities for mission in Europe through five dimensions identified of the current crisis that Europe is passing through (economic, political, social, environmental and spiritual). The findings and strategic responses are expected to be presented to the mission at the next Biennial conference to be held in April 2016.

#### **Personnel**

The numbers of members serving with ECM International in Europe at 31 December 2015 were:-

National Sections/Partners	EC Missio		mem	me bers/ onaries		ers in istry	Acce Candi	•	То	tal
	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015
ECM Australia/New Zealand	16	22	3	5	4	6	8	2	31	35
ECM Brazil	3	3	4	4	2	2	0	6	9	9
ECM Britain	29	30	7	10	16	14	5	6	57	60
MCE France	1	3	0	0	0	0	0	1	1	4
ECM Ireland	15	13	5	7	7	9	1	1	28	30
ECM Netherlands	20	23	7	13	20	19	2	2	49	57
ECM USA	18	18	11	12	0	1	8	4	37	35
MCE Spain	15	15	0	1	0	0	2	0	17	16
DMG	15	15	0	0	0	0	0	0	15	15
East Europe	0	0	0	0	3	3	0	0	3	3
ECM International	6	5	0	0	0	0	0	0	6	5
TOTAL	138	147	37	52	52	54	26	16	253	269

Home members/missionaries include all those involved in a home ministry or office role within a national section of ECMI.

ECMI provides opportunities for people from all generations (young and old) to gain experience through participating on Short Term Teams. This continued during 2015 with 94 individuals from various parts of Europe taking part in outreaches, social projects, building activities and strengthening existing church plants in Holland, Romania, France, Austria, Spain, Sweden, Ireland, Albania, Croatia, Germany, Hungary, Belgium and Portugal.

It has also been encouraging to see candidates move to take up their place of ministry in Europe during 2015 as well as new candidates approach the mission for service.

# Report of the Trustees Year ended 31 December 2015

#### **Field Ministries**

In the past year, Europe has experienced an unprecedented number of refugees, principally from the Middle East and this has impacted many ministries throughout our fields. While ECMI does not have the infrastructure to set up a rapid response programme to provide relief or social welfare, individual members and field teams have been taking specific actions, often in partnership with local churches or umbrella organisations. As with other areas of crisis, we see our major role as a long term one of assisting local churches and evangelical structures in their response to the rapidly changing social context in which they live and minister. A forum is being planned for early 2016 to bring together members of the mission involved in migrant ministries to consider our strategic approach in different countries.

During 2014 and 2015 a significant, lengthy, and careful dialogue took place within the ECMI Trustees about New Hope International (NHI), a US-based mission operating in Bulgaria, Hungary, Romania, and Ukraine. The dialogue concerned the proposed integration of NHI with ECMI (USA). The process of dialogue culminated in the ECMI Trustees agreeing to accept the principle of the integration. The outcome of this was the inclusion of NHI assets and liabilities into the Balance Sheet of ECMI (USA) as at 31 December 2015, while at the same time ECMI (USA) became the beneficiary of ongoing NHI income and cash flows. At Field level this meant the integration of NHI operations and personnel into existing ECMI structures.

During 2015, significant progress was made in the integration of New Hope International personnel into ECMI, including conducting a major due diligence review of the children's programme in the Ukraine, prior to a formal legal absorption of the former US-based mission into ECM. New Hope International leaders have attended Orientation Training and Leadership meetings with ECM personnel.

In October, the Member Care team held a training conference for all facilitators and for those involved in caring for our missionaries. This was the first time that field and National Section personnel came together around this specific area of ministry with positive feedback. The Equip Leadership training, Foundations Courses and Cognitive Coaching program continue to be attended by significant numbers of mission personnel.

#### Financial situation

The financial results of the charitable company for the year ended 31<sup>st</sup> December 2015 are set out in the financial statements on the following pages.

The Trustees approved the recommendation to continue with an Independent Examination of the accounts for 2015.

#### Reserves policy

The Reserves Policy which seeks to enable the Mission to maintain a financial reserve of £50,000 was maintained in 2015. At the year end, £50,854 was held in free reserves.

# Report of the Trustees Year ended 31 December 2015

#### Responsibilities of trustees

The trustees (who are also directors of European Christian Mission (International) for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose the financial position of the charitable company with reasonable accuracy at any time and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of part 15 of The Companies Act relating to Small Companies.

Registered office:	Signed by order of the Trustees
City Works Alfred Street Gloucester GL1 4DF	Timothy Lewis President of the Board
Approved by the Trustees on	

# Report of the Independent Examiner Year ended 31 December 2015

I report on the accounts of the Trust for the year ended 31 December 2015, which are set out on pages 8 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Charities Act 2011);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements
  - (a) to keep accounting records in accordance with s386 of the Companies Act 2006; and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005) have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Neil Kingston FCA
Burton Sweet Chartered Accountants
Pembroke House
15 Pembroke Road
Clifton
BS8 3BA

Date.....

# STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

#### YEAR ENDED 31 DECEMBER 2015

	Ur	nrestricted Funds	Restricted Funds	Total Funds 2015	Total Funds 2014
Income	Notes	£	£	£	£
Donations and gifts Investment income	2	125,602 384	56,253 -	181,855 384	191,740 580
invocation income		001		001	000
Total Incoming resources	_	125,986	56,253	182,239	192,320
Expenditure Charitable activities Mission support Ministry expenses	3 3	- 127,641	1,117 44,531	1,117 172,172	10,021 186,681
william oxperiode	•	127,011	1 1,00 1	172,172	100,001
Total expenditure	_ _	127,641	45,648	173,289	196,702
Net income/(expenditure) and net movement in funds for the year	5	(1,655)	10,605	8,950	(4,382)
Net Movement in funds	_	(1,655)	10,605	8,950	(4,382)
Reconciliation of funds Total funds at 1 January 2015		52,509	217	52,726	57,108
Total funds at 31 December 2015	11,12	50,854	10,822	61,676	52,726

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 10 to 16 form part of these financial statements

#### **BALANCE SHEET**

#### AT 31 DECEMBER 2015

	Notes	2015 £	2014 £
Fixed assets Tangible fixed assets	8	904	1,126
Current assets Debtors Bank deposits and current account balances	9	14,124 53,954 68,078	12,758 46,186 58,944
Liabilities Creditors falling due within one year Net current assets	10 _	(7,306) 60,772	<u>(7,344)</u> 51,600
Net assets	11,12	61,676	52,726
The funds of the charity: Unrestricted income funds Restricted income funds	11,12 11,12	50,854 10,822 61,676	52,509 217 52,726

For the year ending 31 December 2015 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

#### Directors responsibilities

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the trustees on their behalf by: 2016 and are signed on

Stephen Hingston Timothy Lewis
Treasurer President of the Board

The notes on pages 10 to 16 form part of these financial statements

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2015

#### 1 Accounting policies

#### a) Accounting convention

(i) The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting standard for Smaller Entities (effective January 2015) and the Charities' SORP on which it is based. and the Companies Act 2006.

#### b) Foreign currency translation

- (i) Income received from overseas is translated into sterling at the relevant exchange rate on the date the income was received.
- (ii) Costs incurred overseas are translated at the rate in operation at the date of the transaction.
- (iii) Assets and liabilities denominated in foreign currencies are translated at the rate in operation at the end of the charitable company's financial period.

#### c) Fund accounting

- (i) Unrestricted funds can be used in accordance with the charitable objects at the discretion of the Trustees.
- (ii) Designated funds are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
- (iii) Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### d) Voluntary income

- (i) Income from donations is included in incoming resources when these are receivable, once there is reasonable certainty of economic benefit and the amount can be reliably measured. except as follows:
- I. When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods;
- II. When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.
- (ii) Gift aid tax is recognised as income at the point the donation is received.

#### e) Investment income

Interest is accrued on a daily basis and is credited on this basis in the Statement of Financial Activities.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2015

#### 1 Accounting policies

#### f) Fixed assets and depreciation

- (i) Fixed assets are included in the financial statements at their historical cost. Depreciation is provided on all fixed assets at rates calculated to write off their cost less estimated ultimate residual value (by reference to current market prices) on a straight line basis over their currently anticipated useful economic lives, currently 3 years.
- (ii) All assets costing more than £300 are capitalised at cost.
- (iii) Equipment purchased for direct charitable purposes, such as radio equipment, is not capitalised but written off on acquisition in the Statement of Financial Activities.

#### g) Charitable activities

This includes all expenditure directly related to the objects of the charitable company, that of the advancement of the Christian Faith in Europe and elsewhere. Also included are support costs which represent the staffing and associated cost of finance, personal and general administration in supporting the operations for which the charitable company is responsible. These have been allocated in full to ministry expenses, and are explained in more detail in the notes to the financial statements.

#### h) Support costs

These costs include the costs of governance arrangements which relate to the general running of the charitable company as opposed to the direct management functions inherent in generating funds. This includes such items as external audit, legal advice for trustees and costs associated with constitutional and statutory matters.

#### i) Pension costs

Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the year to which they relate.

#### j) Recognition of liabilities

Liabilities are recognised as soon as there is legal or constructive obligation committing the charity to pay out resources, and are valued at the amount needed to settle.

#### 2 Donations and Gifts

Donations and Onts	Unrestricted Funds	Restricted Funds	Total Funds 2015	Total Funds 2014
	£	£	£	£
Donations and gifts received from ECM sending sections	125,602	-	125,602	134,746
Donations and gifts received for staff support	-	56,253	56,253	56,994
	125,602	56,253	181,855	191,740

# NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2015

3	Charitable activities				
		Activities Undertaken Directly £	Support Costs £	Total 2015 £	Total 2014 £
	Mission support Ministry expenses	1,117 60,751	- 111,421	1,117 172,172	10,021 183,883
		61,868	111,421	173,289	193,904
	Support costs comprise the following:				
	Salaries Office costs Depreciation Governance - see note 4			101,177 5,728 922 3,594	121,557 16,455 1,642 2,798
			_ _	111,421	142,452
4	Governance costs		_		
		Unrestricted Funds	Restricted Funds	Total Funds 2015	Total Funds 2014
		£	£	£	£
	Accountancy fees Independent examiner's fees: Legal and professional fees	- 2,400 1,194	- - -	- 2,400 1,194	195 2,400 203
		3,594	-	3,594	2,798

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2015

5	Net	incoming	resources	for the year
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This is stated after charging:	2015 £	2014 £
Depreciation	922	1,642
Independent examiner's fees	2,400	2,400
Trustees' expenses	4,760	4,615

No remuneration directly or indirectly out of the funds of the charitable company was paid or payable for the year to any Trustee or to any person or persons known to be connected with any of them.

A total of £4,760 (2014 - £4,615) was reimbursed to 7 (2014 - 4) trustees in the year, relating to travel costs incurred.

#### 6 Staff costs and numbers

The aggregate payroll costs were:	2015 £	2014 £
Wages and salaries Social security costs Pension costs	84,750 6,092 10,335	104,736 8,481 8,340
	101,177	121,557

No employee received emoluments of more than £60,000.

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	2015	2014
	Number	Number
Administration	4	4

The staff costs and numbers do not include the missionaries working abroad, who are not employees of the charity.

#### 7 Taxation

The charity is exempt from Corporation Tax on its charitable activities.

# NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2015

8	Tangil	ole fixed	assets
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		niture and quipment £	
Cost			
At 1 January 2015		14,248	
Additions		700	
At 31 December 2015	-	14,948	
Depreciation			
At 1 January 2015		13,122	
Charge for the year		922	
enange for the year		022	
At 31 December 2015		14,044	
Net Book Value		004	
At 31 December 2015	=	904	
At 31 December 2014	=	1,126	
9 Debtors			
	2015		2014
	£		£
Trade debtors	12,686		11,470
Prepayments and accrued income	1,438		1,288
	14,124	_	12,758
	14,124	_	12,730
10 Creditors			
	2015		2014
	£		£
Trade creditors	3,918		4,014
Accruals and deferred income	3,388		3,330
	7 206	_	7 2//
	7,306	_	7,344

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2015

#### 11 Movement in funds

	At 01-Jan 2015		Outgoing Resources		At 31-Dec 2015
Restricted funds	£	£	£	£	£
	217	900	(1 117)		
Mission support	217		(1,117)	-	-
Staff support	-	44,531	(44,531)	-	-
Romania	-	10,822	-	-	10,822
	217	56,253	(45,648)	-	10,822
Unrestricted funds					
General funds	52,509	125,986	(127,641)	-	50,854
	52,509	125,986	(127,641)	-	50,854
	52,726	182,239	(173,289)	-	61,676

Fund balances relate to funds received in respect of projects in the countries identified.

Mission support funds are received in relation to specific projects to cover specific expenditure.

Staff support funds represent donations given for the ongoing support for missionary staff.

#### **NOTES TO THE FINANCIAL STATEMENTS**

#### YEAR ENDED 31 DECEMBER 2015

#### 12 Analysis of net assets between funds

	Tangible Fixed assets £	Other Net assets £	Total £
Restricted funds			
Mission support	-	-	-
Staff support	-	-	-
Romania	-	10,822	10,822
	-	10,822	10,822
Unrestricted funds			
General funds	904	49,950	50,854
	904	49,950	50,854
	904	60,772	61,676

General funds of £904 are represented by fixed assets, therefore £49,950 is available as free reserves.

#### **13 Pension Contributions**

The charitable company participates in a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. The pension cost charge represents contributions payable by the charitable company to the fund and amounted to £10,335 (2014 - £8,340). No contributions were outstanding at the year end. (2014 - £0)

#### 14 Company Limited by Guarantee

The company is limited by guarantee and as such has no issued share capital. In the event of the company being wound up the liability of the members is limited to £1 each.